

SEP 18 2017

SHERRY MURRAY
COUNTY CLERK

170810

SA&I 1-4040 (2000)

Canadian _____ County, Oklahoma
COUNTY PURCHASING OFFICE
Canadian _____ County Court House
El Reno _____, Oklahoma
Phone: (405) 295-6125

INVITATION TO BID

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE
SIDE RELATING TO SUBMISSION OF THIS BID.
Notarized Affidavit completions and signature required on reverse side.

DATE ISSUED September 18, 2017
Page 1 of 2

BID NUMBER #2018-#11 Service Truck/District #1	BID CLOSING DATE AND HOUR October 6, 2017 4:00pm	REQUIRED DELIVERY DATE SEE SPECIFICATIONS _____ Days after award of Purchase Order
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TERMS Net, FOB this bid will open October 9, 2017 at 9:30am	DATE OF DELIVERY: SEE SPECIFICATIONS
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ITEM	QUANTITY	UNIT OF ISSUE	DESCRIPTION	UNIT PRICE	TOTAL
1 or more			<p>Canadian County District #1 is seeking bids for one or more Service Truck.</p> <p>See Specifications attached.</p> <p>The Board of Canadian County Commissioners reserves the right to reject any and all bids or to award all or any portion of the items bid. All data will be considered in the awarding of the bid including the delivery time.</p> <p><u>The terms & conditions of this document must be completed and returned or the bid will be rejected.</u></p> <p>Contact person: Marc Hader, District #1 Commissioner 1103 N Shepard El Reno, OK 73036 (405) 262-4673</p>		<p>\$ _____ Total</p> <p>\$ _____ Shipping if County prefers to have it shipped</p>

APPROVED
Date: 9/15/17
Marc G. Hader
Officer or Department Head

TERMS AND CONDITIONS

1. Sealed bids will be opened in the Commissioner's Conference Room, Canadian County Courthouse, 201 N. Choctaw Avenue, El Reno, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Canadian County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. Bids will be firm until 11/09/2017
(DATE)

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before this _____ day

of _____, 20 _____

(SEAL)

Firm: _____

My commission expires _____

Signed by: _____ Title: _____
(Manual Signature of Undersigned)

NOTARY PUBLIC (CLERK OR JUDGE)

Address: _____ Phone: _____

City: _____ State: _____

Zip: _____

Please mail sealed bids to:
Canadian County Clerk's Office
Attn: Purchasing
PO Box 458
El Reno, OK 73036

Street Address:
201 N Choctaw Avenue
El Reno, OK 73036



**Canadian County
Purchasing**

Bid Specifications

Date Issued: September 18, 2017
Bid Number: **2018-#11**
Closing Date: October 6, 2017 at 4:00pm
PO Box 458, 201 N. Choctaw Ave., El Reno, OK 73036
Opening Date: October 9, 2017 at 9:30am
Commissioner's Meeting Room, 201 N. Choctaw Ave., El Reno, OK 73036

~ SPECIFICATIONS ~

Service Truck / District #1

Canadian County District #1 is seeking bids for one or more Service Truck.

SPECIFICATIONS:

- 2014 or newer model
 - Year _____
 - Make _____
 - Model _____
- Service Bed
- Diesel Engine
- 1 ton capacity or greater
 - Load capacity/series _____
- 4 door crew cab
- Four wheel drive
- Automatic Transmission
- Minimum 40,000 miles
- Maximum 100,000 miles
 - List mileage _____
- Light duty crane (desired, but not required)
 - Brand of crane, if available _____
 - Load capacity of crane, if available _____

Total Price, including any document fees, etc. \$ _____

Price of shipping if county prefers to have it shipped \$ _____

Note

Terms for Payment:

- A purchase order will be issued to the awarded vendor. Once the original itemized invoice is received by the receiving officer it will be processed for payment.

Please sign & return:

I acknowledge that I have read and understood the above terms for payment on the bid specifications:

For Information Contact: Marc Hader, District #1 Commissioner
Phone: (405) 262-4673
Hours: Monday-Friday 7:00am to 3:30pm
Address: 1103 N. Shepard, El Reno, OK 73036

If you have any questions or need additional information, please contact:
Lindsey Garrett, Purchasing Agent, 405.295.6125
lgarrett@okcana.cogov.net



Canadian County
Purchasing

Affidavit / Proof of Mailing

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~ AFFIDAVIT ~
Service Truck / District #1

State of Oklahoma)
County of Canadian) §

I, Lindsey Garrett, Purchasing Agent, in and for said County and State, do hereby certify that "Invitations to Bid" were sent to the following:

Bid Clerk
projects@bidclerk.com

Bid News
projects@isqft.com

ePlan
4115 South Providence, Suite 105
Columbia, MO 65203

Francis Tuttle Vo-Tech Center
Attn: Bid Assistance – Judy Robbins
12777 North Rockwell
Oklahoma City, OK 73142

Online Data Services
3295 River Exchange Dr, Ste 213
Norcross, GA 30092

ITE Industrial Truck Equipment
3400 S. Thomas Rd
Oklahoma City, OK 73179

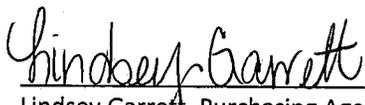
Bruckner's
Attn: Ken Schmitz
3824 West Reno
Oklahoma City, OK 73147

OT Truck & Trailer, LLC
3510 Manning Rd
El Reno, OK 73036

Rush Truck Center - Tulsa
6015 S. 49th W Ave
Tulsa, OK 74107

Miner's Equipment & Truck Repair, LLC
9640 NW 6th St
Oklahoma City, OK 74131

Witness my hand and seal this 18th day of September, 2017.


Lindsey Garrett, Purchasing Agent

(SEAL)





Canadian County
Purchasing

BID CHECKLIST

Date Issued: September 18, 2017
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**TO HELP PREVENT BIDS FROM BEING REJECTED FOR LACK OF COMPLETION
PLEASE CHECK FOR THE FOLLOWING:**

Is the Invitation to Bid Signed and Notarized? _____

Are all applicable spaces filled in? _____

Are all necessary papers enclosed? _____

Is the Bid # and Opening Date on outside of return envelope? _____

Thank You,

Lindsey Garrett, Purchasing Agent